



The Community Foundation  
of Western North Carolina

## COUNSELOR INSTRUCTIONS for the COMMON SCHOLARSHIP APPLICATION

**Note:** NCSSM & UNCSA Counselors, please also refer to the Special Insert covering your schools.

**Student deadline – January 15, 2010.** If your school has had weather-related closings, we encourage you to accept applications through the following day.

**Counselor/school deadline – applications from schools must be received in the CFWNC office by 5:00 PM on Friday, February 5, 2010.** If your school calendar makes this impossible, call Maria Juarez at (828) 254-4960 *by Friday, January 29*, and we will do our best to accommodate your needs. **Applications will not be accepted after February 5 unless prior arrangements have been made – no exceptions.** In case of inclement weather, call for deadline extensions.

### Selection process

Each CFWNC scholarship has its own criteria, included in each of the program Fact Sheet(s). **Important! Please Note:** **For scholarships involving selection at the school level, a committee of at least three (3) people is required to make those selections, and a Transmittal Form from a counselor or committee representative must be submitted for each selection. The required Transmittal Forms are enclosed in your packet.**

For scholarships that do not require a school committee, no additional paperwork is required. Students may apply to or be submitted for more than one program.

### Timetable and Award Announcements

Committees coordinated by CFWNC will review applications in mid- to late-March and may hold interviews in early- to late-April. Awards will not be announced until the CFWNC Board of Directors ratifies the scholarships slate at their quarterly meeting in mid-May. We will make every attempt to complete this process by May 15. CFWNC will forward announcements to each participating counselor within one week of Board approval. In addition, CFWNC will send letters of award with forms requesting payment information to each recipient and letters of regret to those students not selected as recipients. **IMPORTANT: Please do not announce any awards to your students until you receive written confirmation from us that the award has been approved!**

### General Information / Changes

- **All our scholarship materials are now available online. Please go to our website to find detailed information on our programs and schools and region served, as well as printable versions of the applications and attachments. You may download and print as many copies as you need.**
- The Marilyn Lester and William Lester Scholarship is now available to Asheville High School seniors.
- The Ruth Paddison Scholarship is now available to Madison County public high school seniors.
- Please note that some programs unable to make awards in 2009 due to the economic situation will be able to make awards in 2010. Note also, however, that the following programs will NOT be making new awards in 2010: Captain John G. Gardner, USMC, Viet Nam Veterans Memorial Scholarship; Charles C. and Suzanne R. McKinney Scholarship; S. Hayes Robinson Memorial Dance Scholarship; Transylvania Endowment Excellence in Education/Excellence Award; and Transylvania Endowment Excellence in Education/Holbrook-Nichols Achievement Award.
- As usual, the number and/or size of awards has changed for several of the programs.
- **Please ensure that materials from previous years are not distributed, as they are no longer accurate and old applications will not be accepted.**

**Schools, note: Applications must be received in the CFWNC office by 5:00 PM on Friday, February 5, 2010.**

CFWNC is located at the BB&T Building, 1 W. Pack Sq., Ste. 1600, Asheville, NC 28801  
Mailing Address: PO Box 1888, Asheville, NC 28802  
Phone (828) 254-4960 / Email [juarez@cfwnc.org](mailto:juarez@cfwnc.org)

**Important: Instructions Continue – please keep reading!**

## SPECIFIC PROGRAM INSTRUCTIONS

For awards where school committees are selecting “semifinalists” or “finalists” another round of competition will occur to determine the recipients. School nominees have not yet won. Our Board of Directors must approve all awards before they are announced. Please do not announce any scholarships from The Community Foundation unless you receive written award confirmation from CFWNC.

*Scholarship semifinalists/finalists nominated by school committee. Complete Transmittal Form for each selected application. Forward only selected applications to CFWNC:*

- **WNC Regional Scholarships (Clyde & Mildred Wright, William Forster Jr. & Nancy Forster Stevens, Lucius Lanier, and Nelle Crowell Fletcher & G.L. Crowell scholarships)** – each public high school in the western 18 NC counties selects one (1) semifinalist.
- **Harry W. Clarke Memorial Scholarships** – each public high school in the western 29 NC counties selects one (1) finalist who will attend a four-year college or university to compete for the **Harry W. Clarke Award**, and one (1) finalist who will attend a two-year community college to compete for the **William A. Hart Award**. Awards may be used at institutions located within North Carolina only.
- **Chuck D. Hargrove Memorial Scholarship** – Tuscola High School only. Select three (3) finalists.
- **Marilyn Lester and William Lester Scholarship** – Asheville High School only. Select six (6) finalists.
- **Gene & Lee Meyer Scholarship** – available to graduating public high school seniors from Graham, Jackson, Macon and Swain counties and the Qualla Boundary only. Preference for Native American students and children in foster care. Each school selects two (2) finalists.
- **Rotary Club of Asheville-West / Warren Bogue Memorial Scholarship** – Enka High School only. Select three (3) finalists.
- **Rotary Club of Asheville-West / John Maggard Memorial Scholarship** – Clyde A. Erwin High School only. Select three (3) finalists.
- **Murice C. Talley Memorial Scholarship** – available to graduating seniors from Avery County’s Crossnore Academy, Burke County’s East Burke and Freedom high schools, and the NC School for the Deaf at Morganton. Each school selects two (2) finalists.

*Scholarship recipients nominated by school committee. Complete Transmittal Form for each selected application. Forward only selected applications to CFWNC (incl. from past recipients, if applicable):*

- **Alan Bruckner Young Life Scholarship** – A.C. Reynolds High School only. Select one (1) recipient.
- **Emily Davidson Memorial Music Scholarship** – Murphy High School only. Select one (1) recipient.
- **R. Walker Geitner III Memorial Scholarship** – Asheville High School & past recipients only. Select one (1) recipient.
- **Yates L. & Louise D. Holland Scholarship** – Eastern Randolph High School only. Select one (1) recipient.
- **McDowell Medical Associates, P.A. Scholarship** – McDowell High School only. Select one (1) recipient.
- **Brandon F. Miller Memorial Scholarship** – T.C. Roberson High School only. Preference for recipient who will attend college within the UNC consolidated system. Select one (1) recipient.
- **Elda C. Penny – Graham County Woman’s Club Scholarship** – Robbinsville High School & past recipients only. Select one (1) recipient.

*Scholarship recipients nominated by CFWNC committee. Forward all applications to CFWNC (incl. from past recipients, if applicable):*

- **William Bradley Ayers Memorial Scholarship** – Asheville High School seniors only.
- **Margie McCluney Hamrick Nursing Scholarship** – Cleveland County high school seniors only.
- **Wellington Hamrick Scholarship** – Cleveland County female high school seniors and those attending NC School of Science and Mathematics who are legal residents of Cleveland County only.
- **Heffington Scholarship** – Residents of Cashiers and Highlands communities & past recipients only.
- **Walter “Pop” Jarvis Scholarship** – Avery County High School seniors only.
- **North Carolina Alpha Epsilon Memorial Scholarship** – Asheville High School seniors only.
- **Ruth Paddison Scholarship** – Madison County public high school seniors only.
- **Lynn Brown Slater Memorial Scholarship** – Ashe County High School seniors only.